



TOWN OF HIGHLAND BEACH

(INCORPORATED 1922)

3243 WALNUT DRIVE

Highland Beach, Maryland 21403

Telephone (443) 837-5184

MAYOR

Crystal Chissell

TREASURER

Ronald L. Stokes, Sr.

COMMISSIONER

Michele Fuller

G. William Hunter

Sheila Jeanne Murchison

Linda Holmes Newton

January 31, 2025

TREASURER'S REPORT 1/01/25 thru 1/31/25

Cash in Bank

PNC--Checking Account

Beginning Balance	\$ 1,875.52
Deposits	\$ 7,334.30
Checks and other deductions	\$ 7,519.02
Ending Balance as of 1/31/25	\$ 1,690.80

PNC-Money Market Account

Beginning Balance	\$227,822.33
Deposits	\$ 26,123.97
Monthly Interest	\$ 606.09
Checks and other deductions	\$ 7,334.30
Ending Balance as of 1/31/25	\$247,217.65

Total Cash in Bank as of 1/31/25 **\$248,908.45**

Attachments:

Balance Sheet as of 1/31/25

P&L 7/1/24 - 1/31/25

Transaction Report 7/1/24 -1/31/25

Respectfully Submitted by:

Ronald L. Stokes, Sr.

Treasurer, Town of Highland Beach

7:03 PM
02/06/25
Accrual Basis

Town of Highland Beach
Balance Sheet
As of January 31, 2025

	<u>Jan 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
TOHB MONEY MARKET-6596	247,217.65
TOHB CHECKING-6588	1,690.80
Total Checking/Savings	<u>248,908.45</u>
Other Current Assets	
Prepaid / Deposit	1,407.00
Total Other Current Assets	<u>1,407.00</u>
Total Current Assets	<u>250,315.45</u>
TOTAL ASSETS	<u>250,315.45</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	-
Payroll Liabilities	-3.50
Total Other Current Liabilities	<u>-3.50</u>
Total Current Liabilities	<u>-3.50</u>
Total Liabilities	-3.50
Equity	
Opening Balance Equity	5,011.45
Retained Earnings	155,184.02
Net Income	90,123.48
Total Equity	<u>250,318.95</u>
TOTAL LIABILITIES & EQUITY	<u>250,315.45</u>

Town of Highland Beach
Profit & Loss
July 2024 through January 2025
Jul '24 - Jan 25

Ordinary Income/Expense

Income

REVENUE

Reimbursements	5,629.65
Interest From Savings	3,637.05
Franchise Fees & Electric Sale	1,652.91
Income From Permit Fees	260.00
Personal Withholding Income	7,913.23
Highway Revenue	5,644.69
Real Estate Tax Revenue	132,922.09

Total REVENUE 157,659.62

Highway Revenue 0.00

Planning and Zoning Fee 0.00

State Personal Income 0.00

Total Income 157,659.62

Gross Profit 157,659.62

Expense

OPERATING EXPENSES

Common Areas

Maintenance 8,792.48

Repairs 62.34

Groundskeeping 11,361.23

Total Common Areas 20,216.05

Traffic Control

Supplies 353.40

Contract Officers 11,884.95

Total Traffic Control 12,238.35

Roads and Infrastructure

Snow and Sand Removal 3,460.00

Street Lights 2,634.09

Maintenance 3,058.00

Total Roads and Infrastructure 9,152.09

Building Maintenance

Guard Booth

Utilities 108.14

Maintenance 60.00

Total Guard Booth 168.14

Pavilion and Sheds

Town of Highland Beach
Profit & Loss
July 2024 through January 2025

	<u>Jul '24 - Jan 25</u>
Utilities	92.36
Maintenance	30.00
Total Pavilion and Sheds	<u>122.36</u>
FDMCC	
Utilities	1,003.00
Maintenance	1,423.85
Repairs	400.00
Total FDMCC	<u>2,826.85</u>
Town Hall	
Utilities	1,037.40
Maintenance	2,267.72
Repairs	10,275.66
Total Town Hall	<u>13,580.78</u>
Total Building Maintenance	16,698.13
Administrative	
Supplies	397.33
Membership Dues and Training	1,146.12
Communications	100.80
Insurance	-577.00
Banking Fees	2.42
Legal	2,900.00
Payroll Services and Fees	270.60
Accounting Services	4,241.25
Auditing	750.00
Total Administrative	<u>9,231.52</u>
Total OPERATING EXPENSES	<u>67,536.14</u>
Total Expense	<u>67,536.14</u>
Net Ordinary Income	<u>90,123.48</u>
Net Income	<u><u>90,123.48</u></u>

**Town of Highland Beach
Transaction Report
July 2024 through January 2025**

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
REVENUE						
Reimbursements						
Deposit	12/23/2024	1123	Venice Beach Citizens Assn	VBCA traffic control reimbursement for 2024	TOHB MONE...	5,629.65
Total Reimbursements						5,629.65
Interest From Savings						
Deposit	07/31/2024		PNC	Interest	TOHB MONE...	516.16
Deposit	07/31/2024		PNC	Interest	HB Savings Ac...	0.03
Deposit	08/30/2024		PNC	Interest	TOHB MONE...	422.06
Deposit	08/31/2024		PNC	Interest	HB Savings Ac...	0.02
Deposit	09/30/2024		PNC	Interest	TOHB MONE...	392.23
Deposit	09/30/2024		PNC	Interest	HB Savings Ac...	0.03
Deposit	10/31/2024		PNC	Deposit	TOHB MONE...	533.51
Deposit	11/29/2024		PNC	Deposit	HB Savings Ac...	0.02
Deposit	11/29/2024		PNC	Deposit	TOHB MONE...	555.23
Deposit	11/30/2024		PNC	Deposit	HB Savings Ac...	0.03
Deposit	12/31/2024		PNC	Deposit	TOHB MONE...	611.64
Deposit	01/31/2025		PNC	Deposit	TOHB MONE...	606.09
Total Interest From Savings						3,637.05
Franchise Fees & Electric Sale						
Deposit	07/31/2024		Sol System LLC	Deposit	HB Checking ...	50.00
Deposit	09/04/2024		Sol System LLC	Deposit	HB Checking ...	50.00
Deposit	10/01/2024		Sol System LLC	Deposit	HB Checking ...	50.00
Deposit	10/11/2024	12210...	Verizon (2)	Deposit	TOHB MONE...	660.42
Deposit	11/04/2024		Sol System LLC	Deposit	TOHB MONE...	50.00
Deposit	11/25/2024		Verizon (2)	Deposit	TOHB MONE...	692.49
Deposit	12/23/2024		Sol System LLC	Deposit	TOHB MONE...	50.00
Deposit	01/31/2025		Sol System LLC	Deposit	TOHB MONE...	50.00
Total Franchise Fees & Electric Sale						1,652.91
Income From Permit Fees						
Deposit	09/14/2024	03006...	Venice Beach Citizens Assn	Parking Stickers	TOHB CHECK...	75.00
Deposit	10/08/2024	00008...	Asilia Dinkins	parking sticker	TOHB MONE...	20.00
Deposit	10/08/2024	20651	Nicholson Masonry & Improvements, Inc.	Deposit	TOHB MONE...	25.00
Deposit	10/08/2024	10408	Linda A. Aikens(2)	parking sticker	TOHB MONE...	20.00
Deposit	10/08/2024	3606	jonathan Broadnax	parking stickers	TOHB MONE...	40.00
Deposit	10/08/2024	10405	Linda A. Aikens(2)	parking sticker	TOHB MONE...	20.00
Deposit	10/08/2024	1089	Alison Lavigne	parkingsticker	TOHB MONE...	40.00
Deposit	10/08/2024	2568	Vicki Hudson	parking sticker	TOHB MONE...	20.00
Total Income From Permit Fees						260.00
Personal Withholding Income						
Deposit	10/31/2024		State Income Tax (2)	Deposit	TOHB MONE...	559.63
Deposit	11/27/2024		State Income Tax (2)	Deposit	TOHB MONE...	6,252.78
Deposit	01/31/2025		State Income Tax (2)	Deposit	TOHB MONE...	1,100.82
Total Personal Withholding Income						7,913.23
Highway Revenue						
Deposit	10/08/2024	05643...	State Highway Administration	2024 HUR	TOHB MONE...	3,677.36
Deposit	12/09/2024	05657...	State Highway Administration	Deposit	TOHB MONE...	1,967.33
Total Highway Revenue						5,644.69
Real Estate Tax Revenue						
Deposit	08/12/2024		Anne Arundel County (2)	July	TOHB MONE...	2,016.60
Deposit	09/10/2024		Anne Arundel County (2)	Deposit	TOHB MONE...	8,239.33
Deposit	10/10/2024		Anne Arundel County (2)	posit	TOHB MONE...	80,767.79
Deposit	11/12/2024		Anne Arundel County (2)	Deposit	TOHB MONE...	14,533.51
Deposit	12/10/2024		Anne Arundel County (2)	Deposit	TOHB MONE...	2,391.71
Deposit	01/10/2025		Anne Arundel County (2)	Deposit	TOHB MONE...	24,973.15
Total Real Estate Tax Revenue						132,922.09
Total REVENUE						157,659.62
Highway Revenue						
Deposit	07/26/2024	05622...	State Highway Administration	Deposit	TOHB CHECK...	3,341.96
General Journal	07/26/2024		State Highway Admin (Accrual)	Acrued FY24 Revenue	Accounts Rec...	-3,341.96
Total Highway Revenue						0.00
Planning and Zoning Fee						
Deposit	07/26/2024	521	Garrett H. Donavan	Deposit	TOHB CHECK...	25.00
General Journal	07/26/2024		Garrett H. Donavan		Accounts Rec...	-25.00
Total Planning and Zoning Fee						0.00
State Personal Income						
Deposit	07/30/2024		State Income Tax (2)	Deposit	HB Savings Ac...	135.52
General Journal	07/30/2024		State Income Tax (2)		Accounts Rec...	-135.52
Total State Personal Income						0.00
Total Income						157,659.62
Gross Profit						157,659.62
Expense						
OPERATING EXPENSES						
Common Areas						
Maintenance						
Check	07/25/2024	7076	Alvin Brown	V5694 tree removal/hauling/labor	TOHB CHECK...	400.00

Type	Date	Num	Name	Memo	Split	Amount
Check	08/23/2024	Debit	Mosquito Joe of Baltimore and Annpolis	V5717 Common Areas-spray for mosquitoes	TOHB CHECK...	217.48
Check	10/14/2024	7109	Marvin's Construction & Landscaping, Inc.	V5733 Maintenance Inv#2610	TOHB CHECK...	2,175.00
Check	10/14/2024	7110	Felton Smith	V5734 Maintenance	TOHB CHECK...	50.00
Check	11/13/2024	7122	Marvin's Construction & Landscaping, Inc.	V5747 Maintenance Inv#2702	TOHB CHECK...	800.00
Check	11/13/2024	7151	Veteran Tree Service	V5760 Tree removal	TOHB CHECK...	3,000.00
Check	12/15/2024	7157	Marvin's Construction & Landscaping, Inc.	V5768 Maintenance Inv#2788	TOHB CHECK...	100.00
Check	12/15/2024	7158	Felton Smith	V5769 Maintenance	TOHB CHECK...	150.00
Check	12/15/2024	7159	Unlmbited Tree Service	V5770 Common Areas Maintenance	TOHB CHECK...	1,900.00
Total Maintenance						8,792.48
Repairs						
Check	09/12/2024	7100	Linda Newton	V5724-Trimmer Line for top rails on big pier	TOHB CHECK...	40.54
Check	09/12/2024	7100	Linda Newton	V5724-Wood to block opening on big pier	TOHB CHECK...	21.80
Total Repairs						62.34
Groundskeeping						
Check	07/01/2024	Debit	Mosquito Joe of Baltimore and Annpolis	V5690 Common Areas-spray for mosquitoes	TOHB CHECK...	217.48
Check	08/13/2024	7093	Marvin's Construction & Landscaping, Inc.	V5711 Landscaping Inv#2355 July Groundskeeping	TOHB CHECK...	1,793.75
Check	08/29/2024	7097	Marvin's Construction & Landscaping, Inc.	V5716 Groundskeeping beach cleanup from Hurric...	TOHB CHECK...	2,175.00
Check	09/12/2024	7098	Marvin's Construction & Landscaping, Inc.	V5722 Groundskeeping Inv#2457	TOHB CHECK...	1,793.75
Check	10/14/2024	7109	Marvin's Construction & Landscaping, Inc.	V5733 Groundskeeping Inv#2554	TOHB CHECK...	1,793.75
Check	11/13/2024	7122	Marvin's Construction & Landscaping, Inc.	V5747 Groundskeeping Inv#2659	TOHB CHECK...	1,793.75
Check	12/15/2024	7157	Marvin's Construction & Landscaping, Inc.	V5768 Groundskeeping Inv#2787	TOHB CHECK...	1,793.75
Total Groundskeeping						11,361.23
Total Common Areas						20,216.05
Traffic Control Supplies						
Check	07/12/2024	7072	AGI Solutions	V5688 TrafficControl Supplies	TOHB CHECK...	353.40
Total Supplies						353.40
Contract Officers						
Check	07/12/2024	7063	Coeshire Security Services LLC	V5679 Traffic Control Inv#24-8007 7/4/24-7/7/24	TOHB CHECK...	4,881.75
Check	07/25/2024	7074	Coeshire Security Services LLC	V5693 Traffic Control Inv#24-8008 7/12-7/14	TOHB CHECK...	0.00
Check	07/25/2024	7074	Coeshire Security Services LLC	V5693 Traffic Control Inv#24-8009 7/19-7/21	TOHB CHECK...	0.00
Check	07/25/2024	7075	Coeshire Security Services LLC	V5693 Traffic Control Inv#24-8008 7/12-7/14	TOHB CHECK...	897.00
Check	07/25/2024	7075	Coeshire Security Services LLC	V5693 Traffic Control Inv#24-8009 7/19-7/21	TOHB CHECK...	897.00
Deposit	07/26/2024	138	Domonique Reed	Traffic Control for party	TOHB CHECK...	-207.00
Check	08/13/2024	7084	Coeshire Security Services LLC	V5702 Traffic Control Inv#24-8010 7/26-7/28	TOHB CHECK...	897.75
Check	08/13/2024	7084	Coeshire Security Services LLC	V5702 Traffic Control Inv#24-8011 8/2-8/4	TOHB CHECK...	672.75
Check	08/13/2024	7084	Coeshire Security Services LLC	V5702 Traffic Control Inv#24-8012 8/9-8/11	TOHB CHECK...	552.00
Check	08/29/2024	7096	Coeshire Security Services LLC	V5715Traffic Control Inv#24-8013 8/16-8/18	TOHB CHECK...	690.00
Check	08/29/2024	7096	Coeshire Security Services LLC	V5715Traffic Control Inv#24-8014 8/23-8/25	TOHB CHECK...	897.00
Check	09/12/2024	7106	Coeshire Security Services LLC	V5721 Traffic Control Inv#24-8015 8/30-9/02	TOHB CHECK...	1,706.70
Total Contract Officers						11,884.95
Total Traffic Control						12,238.35
Roads and Infrastructure						
Snow and Sand Removal						
Check	08/29/2024	7097	Marvin's Construction & Landscaping, Inc.	V5716 Roads&Infrastructure Inv#2408	TOHB CHECK...	1,360.00
Check	01/12/2025	7168	Marvin's Construction & Landscaping, Inc.	V5779 Roads&Infrastructure-Snow Removal Inv#2...	TOHB CHECK...	2,100.00
Total Snow and Sand Removal						3,460.00
Street Lights						
Check	08/13/2024	7089	BGE- Acct 2613110000	V5707 BGE- Acct 2613110000	TOHB CHECK...	436.97
Check	09/12/2024	7105	BGE- Acct 2613110000	V5731 BGE- Acct 2613110000	TOHB CHECK...	436.97
Check	10/14/2024	7117	BGE- Acct 2613110000	V5742 BGE- Acct 2613110000	TOHB CHECK...	436.97
Check	11/13/2024	7130	BGE- Acct 2613110000	V5756 BGE- Acct 2613110000	TOHB CHECK...	436.76
Check	12/15/2024	7165	BGE- Acct 2613110000	V5777 BGE- Acct 2613110000	TOHB CHECK...	443.22
Check	01/12/2025	7175	BGE- Acct 2613110000	V5787 BGE- Acct 2613110000	TOHB CHECK...	443.20
Total Street Lights						2,634.09
Maintenance						
Check	11/13/2024	7123	Felton Smith	V5748 Maintenance	TOHB CHECK...	155.00
Check	01/12/2025	7169	Road Safety, LLC	V5780 Roads&Infrastructure-Maintenance/Signs In...	TOHB CHECK...	2,903.00
Total Maintenance						3,058.00
Total Roads and Infrastructure						9,152.09
Building Maintenance						
Guard Booth						
Utilities						
Check	08/13/2024	7086	BGE- Acct 2328530000	V5704- BGE- Acct 2328530000	TOHB CHECK...	24.21
Check	09/12/2024	7102	BGE- Acct 2328530000	V5704- BGE- Acct 2328530000V5728- BGE- Acct ...	TOHB CHECK...	21.51
Check	10/14/2024	7114	BGE- Acct 2328530000	V5739- BGE- Acct 2328530000	TOHB CHECK...	17.69
Check	11/13/2024	7127	BGE- Acct 2328530000	V5753- BGE- Acct 2328530000	TOHB CHECK...	14.62
Check	12/15/2024	7162	BGE- Acct 2328530000	V5774- BGE- Acct 2328530000	TOHB CHECK...	14.44
Check	01/12/2025	7172	BGE- Acct 2328530000	V5784- BGE- Acct 2328530000	TOHB CHECK...	15.67
Total Utilities						108.14
Maintenance						
Check	07/25/2024	7081	J.T.'s Fire Extinguisher Service, Inc.	V5700 Fire Extinguisher Service Inv#10002	TOHB CHECK...	60.00
Total Maintenance						60.00
Total Guard Booth						168.14
Pavilion and Sheds						
Utilities						

Type	Date	Num	Name	Memo	Split	Amount
Check	08/13/2024	7088	BGE-Acct 1747131000	V5706 BGE - Acct 1747131000	TOHB CHECK...	15.31
Check	09/12/2024	7104	BGE-Acct 1747131000	V5730 BGE - Acct 1747131000	TOHB CHECK...	15.31
Check	10/14/2024	7116	BGE-Acct 1747131000	V5741 BGE - Acct 1747131000	TOHB CHECK...	15.31
Check	11/13/2024	7129	BGE-Acct 1747131000	V5755 BGE - Acct 1747131000	TOHB CHECK...	15.31
Check	12/15/2024	7164	BGE-Acct 1747131000	V5776 BGE - Acct 1747131000	TOHB CHECK...	15.31
Check	01/12/2025	7174	BGE-Acct 1747131000	V5786 BGE - Acct 1747131000	TOHB CHECK...	15.81
Total Utilities						92.36
Maintenance						
Check	07/25/2024	7081	J.T.'s Fire Extinguisher Service, Inc.	V5700 Fire Extinguisher Service Inv#10002	TOHB CHECK...	25.00
Check	07/25/2024	7081	J.T.'s Fire Extinguisher Service, Inc.	V5700 Fire Extinguisher Service Inv#10002	TOHB CHECK...	5.00
Total Maintenance						30.00
Total Pavilion and Sheds						122.36
FDMCC						
Utilities						
Check	08/13/2024	7085	BGE- Acct 1008802000	V5703- BGE- Acct 1008802000	TOHB CHECK...	117.17
Check	08/13/2024	7090	Anne Arundel County	V5708 Solid Waste Service acct# 2411-0347-7600...	TOHB CHECK...	404.00
Check	09/12/2024	7101	BGE- Acct 1008802000	V5727- BGE- Acct 1008802000	TOHB CHECK...	49.75
Check	10/14/2024	7113	BGE- Acct 1008802000	V5738- BGE- Acct 1008802000	TOHB CHECK...	24.46
Check	11/13/2024	7126	BGE- Acct 1008802000	V5752- BGE- Acct 1008802000	TOHB CHECK...	9.43
Check	11/13/2024	7152	Anne Arundel County	V5761 Wastewater acct# 2411-0347-7600 Bill#24...	TOHB CHECK...	21.00
Check	12/15/2024	7161	BGE- Acct 1008802000	V5773- BGE- Acct 1008802000	TOHB CHECK...	84.73
Check	01/12/2025	7171	BGE- Acct 1008802000	V5783- BGE- Acct 1008802000	TOHB CHECK...	292.46
Total Utilities						1,003.00
Maintenance						
Check	09/12/2024	7100	Linda Newton	V5724 FDMCC- install smoke detectors	TOHB CHECK...	125.00
Check	09/12/2024	7100	Linda Newton	V5724 FDMCC- purchase smoke detectors	TOHB CHECK...	157.77
Check	10/14/2024	7119	B&B Air Conditioning & Heating Service Co	V5744 Maintenance FD Museum Inv#66039	TOHB CHECK...	91.08
Check	10/14/2024	7120	B&B Air Conditioning & Heating Service Co	V5744 Maintenance FD Museum Inv#66039	TOHB CHECK...	0.00
Check	11/13/2024	7149	B&B Air Conditioning & Heating Service Co	V5758 Maintenance FD Museum Inv#72028	TOHB CHECK...	300.00
Check	01/12/2025	7170	Veteran Tree Service	V5781 FDMCC-Maintenance Tree pruning	TOHB CHECK...	750.00
Total Maintenance						1,423.85
Repairs						
Check	11/13/2024	7124	Donald Brown	V5479 Repair	TOHB CHECK...	400.00
Total Repairs						400.00
Total FDMCC						2,826.85
Town Hall						
Utilities						
Check	07/29/2024	Debit	Ring Protect Plus	V5710 Ring Camera	TOHB CHECK...	106.00
Check	08/06/2024	Debit	Vonage	V5720 TH elavator telephone July 2024	TOHB CHECK...	9.08
Check	08/13/2024	7087	BGE-Acct 3464671000	V5705- BGE-Acct 3464671000	TOHB CHECK...	144.76
Check	09/12/2024	Debit	Vonage	V5725 TH elavator telephone August 2024	TOHB CHECK...	9.08
Check	09/12/2024	7103	BGE-Acct 3464671000	V5729- BGE-Acct 3464671000	TOHB CHECK...	94.26
Check	10/07/2024	Debit	Vonage	V5725 TH elavator telephone August 2024	TOHB CHECK...	9.14
Check	10/14/2024	7115	BGE-Acct 3464671000	V5740- BGE-Acct 3464671000	TOHB CHECK...	78.54
Check	11/05/2024	Debit	Vonage	Vxxxx TH elavator telephone October 2024	TOHB CHECK...	9.14
Check	11/13/2024	7128	BGE-Acct 3464671000	V5754- BGE-Acct 3464671000	TOHB CHECK...	82.34
Check	11/13/2024	7153	Anne Arundel County	V5762 Wastewater acct# 2411-0282-0200-001 Bil...	TOHB CHECK...	21.00
Check	12/04/2024	Debit	Vonage	V5771 TH elavator telephone November 2024	TOHB CHECK...	9.14
Check	12/15/2024	7163	BGE-Acct 3464671000	V5775- BGE-Acct 3464671000	TOHB CHECK...	170.39
Check	01/06/2025	Debit	Vonage	VxxxxTH elavator telephone December 2025	TOHB CHECK...	9.12
Check	01/12/2025	7173	BGE-Acct 3464671000	V5785- BGE-Acct 3464671000	TOHB CHECK...	285.41
Total Utilities						1,037.40
Maintenance						
Check	07/25/2024	7081	J.T.'s Fire Extinguisher Service, Inc.	V5700 Fire Extinguisher Service Inv#10002	TOHB CHECK...	180.00
Check	10/14/2024	7112	Adcock's Trapping Service	V5737 Maintenance	TOHB CHECK...	0.00
Check	10/14/2024	7119	B&B Air Conditioning & Heating Service Co	V5744 Maintenance TH Inv#66036	TOHB CHECK...	252.72
Check	10/14/2024	7120	B&B Air Conditioning & Heating Service Co	V5744 Maintenance TH Inv#66036	TOHB CHECK...	0.00
Check	11/13/2024	7149	B&B Air Conditioning & Heating Service Co	V5758 Maintenance TH Inv#72152	TOHB CHECK...	860.00
Check	12/15/2024	7160	Adcock's Trapping Service	V5772 Town Hall Maintenance Inv#142932	TOHB CHECK...	525.00
Check	12/15/2024	7160	Adcock's Trapping Service	V5772 Town Hall Maintenance Inv#143010	TOHB CHECK...	450.00
Total Maintenance						2,267.72
Repairs						
Check	07/25/2024	7083	Annapolis Painting Services	V5701 Deposit Town Hall Railing Repair	TOHB CHECK...	3,300.00
Check	08/13/2024	7094	Annapolis Painting Services	V5711 Town Hall Railing Repair	TOHB CHECK...	6,600.00
Check	08/13/2024	7095	Preferred Elevator Company, Inc.	V5714 Town Hall Elavator Inv#156185	TOHB CHECK...	104.72
Check	10/14/2024	7111	Preferred Elevator Company, Inc.	V5735 Town Hall Elavator Inv#15619	TOHB CHECK...	270.94
Total Repairs						10,275.66
Total Town Hall						13,580.78
Total Building Maintenance						16,698.13
Administrative Supplies						
Check	07/25/2024	7077	Crystal Chissell	V5695 Supplies	TOHB CHECK...	25.42
Check	08/16/2024	Debit	U.S. Postal Service	V5718 stamps	TOHB CHECK...	73.00
Check	09/12/2024	7100	Linda Newton	V5724 Adimn- supplies for parking administration	TOHB CHECK...	104.06
Check	09/12/2024	7100	Linda Newton	V5724 Adimn- supplies for parking administration	TOHB CHECK...	18.76
Check	09/12/2024	Debit	UPS Store	V5626 Notary Public	TOHB CHECK...	8.00
Check	09/23/2024	Debit	Giant Food	Vxxxx Battery for Town Hall Lock	TOHB CHECK...	6.78
Check	10/15/2024	Debit	Microsoft	V5764 Admin-supplies	TOHB CHECK...	74.19

Type	Date	Num	Name	Memo	Split	Amount
Check	11/06/2024	Debit	Fedex	Vxxxx Admin supplies	TOHB CHECK...	2.33
Check	11/13/2024	7154	Ronald L. Stokes, Sr. (Reimbursement)	V5766 supplies-toer cartridge	TOHB CHECK...	84.79
Total Supplies						397.33
Membership Dues and Training						
Check	07/25/2024	7077	Crystal Chissell	V5695 MD Municipal League Lodging	TOHB CHECK...	546.12
Check	07/25/2024	7082	Maryland Municipal League	V5699 MML Dues	TOHB CHECK...	500.00
Check	10/14/2024	7118	The Maryland Mayor's Association	V5743 Membership Dues	TOHB CHECK...	100.00
Total Membership Dues and Training						1,146.12
Communications						
Check	08/19/2024	Debit	EIG Constant Contact	V5719 EIG Constant Contact	TOHB CHECK...	100.80
Total Communications						100.80
Insurance						
Check	07/25/2024	7080	LGIT (Local Government Insurance Trust)	V5698 Insurance Premium Inv#124200	TOHB CHECK...	4,069.00
Deposit	10/08/2024	73451	LGIT (Local Government Insurance Trust)	refund of premium	TOHB MONE...	-2,150.00
Deposit	11/05/2024	43247	LGIT (Local Government Insurance Trust)	refund of premium	TOHB MONE...	-2,496.00
Total Insurance						-577.00
Banking Fees						
Check	07/01/2024		PNC	Service Charge	HB Savings Ac...	0.22
Check	07/25/2024	7073	Coleshire Security Services LLC	Stop payment fee for ck#7060	TOHB CHECK...	-33.00
Check	08/01/2024	Debit	PNC	Stop Payment Fee	TOHB CHECK...	33.00
Check	08/01/2024		PNC	Service Charge	HB Savings Ac...	0.22
Deposit	08/26/2024		PNC	return of overdraft fee	TOHB CHECK...	-36.00
Check	08/26/2024	Debit	PNC	Overdraft Fee	TOHB CHECK...	36.00
Check	09/03/2024		PNC	Service Charge	TOHB MONE...	0.22
Check	10/01/2024	Debit	PNC	Service Charge	TOHB MONE...	0.22
Check	11/01/2024	Debit	PNC	Service Charge	TOHB MONE...	0.44
Check	12/02/2024	Debit	PNC	Service Charge	TOHB MONE...	0.66
Check	01/02/2025	Debit	PNC	Vxxxx Service Charge	TOHB MONE...	0.44
Total Banking Fees						2.42
Legal						
Check	08/13/2024	7091	Law Office of Midgett S. Parker, P.A.	V5709 Legal Services Inv#10423	TOHB CHECK...	1,125.00
Check	11/13/2024	7125	Alexander & Cleaver	V5751 Legal Services Inv#10639-00000-74585	TOHB CHECK...	400.00
Check	11/13/2024	7148	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	1,375.00
Check	11/14/2024	7131	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7132	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7133	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7134	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7135	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7136	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7137	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7138	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7139	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7140	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7141	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7142	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7143	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7144	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7145	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7146	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Check	11/14/2024	7147	Law Office of Midgett S. Parker, P.A.	V5757 Legal Services Inv#10441	TOHB CHECK...	0.00
Total Legal						2,900.00
Payroll Services and Fees						
Check	10/10/2024	Debit	Valley Processing, Inc.	V5765 Quarterly filing fee	TOHB CHECK...	95.00
Check	01/08/2025	Debit	Valley Processing, Inc.	Vxxxx Quarterly filing fee	TOHB CHECK...	95.00
Check	01/22/2025	Debit	Valley Processing, Inc.	Vxxxx 1099 preparation	TOHB CHECK...	80.60
Total Payroll Services and Fees						270.60
Accounting Services						
Check	08/13/2024	7092	Ronald L. Stokes, Sr.	V5712 Admin Accounting July 2024 Inv#HBT11	TOHB CHECK...	945.00
Check	09/12/2024	7099	Ronald L. Stokes, Sr.	V5723 Admin Accounting August 2024 Inv#HBT12	TOHB CHECK...	888.75
Check	10/14/2024	7107	Ronald L. Stokes, Sr.	V5732 Admin Accounting September 2024 Inv#HBT...	TOHB CHECK...	517.50
Check	10/14/2024	7108	Ronald L. Stokes, Sr.	V5732 Admin Accounting September 2024 Inv#HBT...	TOHB CHECK...	0.00
Check	11/13/2024	7121	Ronald L. Stokes, Sr.	V5746 Admin Accounting October 2024 Inv#HBT14	TOHB CHECK...	697.50
Check	12/15/2024	7156	Ronald L. Stokes, Sr.	V5757 Admin Accounting November 2024 Inv#HBT15	TOHB CHECK...	0.00
Check	12/17/2024	7155	Ronald L. Stokes, Sr.	V5767 Admin Accounting November 2024 Inv#HBT15	TOHB CHECK...	663.75
Check	01/12/2025	7166	Ronald L. Stokes, Sr.	V5778 Admin Accounting November 2024 Inv#HBT16	TOHB CHECK...	0.00
Check	01/12/2025	7167	Ronald L. Stokes, Sr.	V5778 Admin Accounting December 2024 Inv#HBT16	TOHB CHECK...	528.75
Total Accounting Services						4,241.25
Auditing						
Check	11/13/2024	7150	Lindsey & Associates, LLC	V5759 Auditing	TOHB CHECK...	750.00
Total Auditing						750.00
Total Administrative						9,231.52
Total OPERATING EXPENSES						67,536.14
Administrative						
Administrative-Accounting						
Check	07/12/2024	7064	Ronald L. Stokes, Sr.	V5680 Admin Accounting June 2024 Inv#HBT10	TOHB CHECK...	1,023.75
General Journal	07/12/2024		Ronald L. Stokes, Sr.		Accounts Paya...	-1,023.75
Total Administrative-Accounting						0.00

Type	Date	Num	Name	Memo	Split	Amount
Total Administrative						0.00
Common Areas						
Utilities						
Check	07/12/2024	7067	BGE-Acct 1747131000	V5684 BGE - Acct 1747131000	TOHB CHECK...	15.31
General Journal	07/12/2024		BGE-Acct 1747131000		Accounts Paya...	-15.31
Total Utilities						0.00
Common Area Maint						
Check	07/12/2024	7071	Marvin's Construction & Landscaping, Inc.	V5687 Landscaping Inv#22257 June Groundskeep...	TOHB CHECK...	1,793.75
General Journal	07/12/2024		Marvin's Construction & Landscaping, Inc.		Accounts Paya...	-1,793.75
Total Common Area Maint						0.00
Total Common Areas						0.00
F. D. Museum						
Electricity						
Check	07/12/2024	7065	BGE- Acct 1008802000	V5681- BGE- Acct 1008802000	TOHB CHECK...	75.31
General Journal	07/12/2024		BGE- Acct 1008802000		Accounts Paya...	-75.31
Total Electricity						0.00
Telephone/Internet						
Check	07/10/2024	Debit ...	Verizon	V5689 Internet	TOHB CHECK...	120.40
Check	07/10/2024	Debit ...	Verizon	V5689 Online payment fee	TOHB CHECK...	3.50
General Journal	07/10/2024		Verizon		Accounts Paya...	-123.90
Total Telephone/Internet						0.00
Water & Wastewater						
Check	07/25/2024	7078	Anne Arundel County	V5696 Wastewater #2411-0347-7600-000 bill#246...	TOHB CHECK...	21.00
General Journal	07/25/2024		Anne Arundel County		Accounts Paya...	-21.00
Total Water & Wastewater						0.00
Total F. D. Museum						0.00
Roads						
Street Lights						
Check	07/12/2024	7069	BGE- Acct 2613110000	V5685 BGE- Acct 2613110000	TOHB CHECK...	436.97
General Journal	08/06/2024		BGE- Acct 2613110000		Accounts Paya...	-436.97
Total Street Lights						0.00
Traffic Control						
Check	07/12/2024	7062	Coleshire Security Services LLC	V5678 Traffic Control Inv#24-8006 6/23/24-6/30/24	TOHB CHECK...	690.00
General Journal	07/12/2024		Coleshire Security Services LLC acru		Accounts Rec...	-690.00
Check	07/25/2024	7073	Coleshire Security Services LLC	V5692 Traffic Control Inv#24-8004 6/14-6/16 repla...	TOHB CHECK...	690.00
Check	07/25/2024	7073	Coleshire Security Services LLC	V5692 Traffic Control Inv#24-8005 6/17-6/22 repla...	TOHB CHECK...	690.00
General Journal	07/25/2024		Coleshire Security Services LLC acru		Accounts Rec...	-1,380.00
Deposit	07/26/2024	3072	Carmelita White	Deposit	TOHB CHECK...	-103.50
General Journal	07/26/2024		Carmelita White		Accounts Rec...	103.50
Total Traffic Control						0.00
Utilities						
Check	07/12/2024	7066	BGE- Acct 2328530000	V5682- BGE- Acct 2328530000	TOHB CHECK...	25.98
General Journal	07/12/2024		BGE- Acct 2328530000		Accounts Paya...	-25.98
Total Utilities						0.00
Total Roads						0.00
Town Hall						
Bldg & grounds maintenance						
Check	07/12/2024	7070	Preferred Elevator Company, Inc.	V5686 Town Hall Elavator Inv#155962	TOHB CHECK...	397.91
General Journal	07/12/2024		Preferred Elevator Company, Inc.		Accounts Paya...	-397.91
Total Bldg & grounds maintenance						0.00
Electricity/Gas						
Check	07/12/2024	7068	BGE-Acct 3464671000	V5683 - BGE-Acct 3464671000	TOHB CHECK...	155.62
General Journal	07/12/2024		BGE-Acct 3464671000		Accounts Paya...	-155.62
Total Electricity/Gas						0.00
Telephone/Internet						
Check	07/05/2024	Debit ...	Vonage	V5691 TH elavator telephone June 2024	TOHB CHECK...	8.83
General Journal	07/05/2024		Vonage		Accounts Paya...	-8.83
Total Telephone/Internet						0.00
Water & Wastewater						
Check	07/25/2024	7079	Anne Arundel County	V5697 Wastewater #2411-0282-0200-001 bill#246...	TOHB CHECK...	21.00
General Journal	07/25/2024		Anne Arundel County		Accounts Paya...	-21.00
Total Water & Wastewater						0.00
Total Town Hall						0.00
Total Expense						67,536.14
Net Ordinary Income						90,123.48
Net Income						90,123.48