



TOWN OF HIGHLAND BEACH

(INCORPORATED 1922)

3243 WALNUT DRIVE

Highland Beach, Maryland 21403

Telephone (410) 268-2956

MAYOR

William H. Sanders III

TREASURER

Sheila Jeanne Murchison

COMMISSIONER

Eric Brewington

Michele Fuller

Sheila Jeanne Murchison

Benjamin Secundy

Board of Commissioners' Meeting

Date: September 24, 2022

Attendees: Mayor Sanders and Commissioners Brewington, Fuller, and Secundy. The meeting was called to order at 11:00 a.m.

Citizens' Input

There were no comments from citizens.

Journal Review and Approval

A motion was made by Commissioner Secundy to approve the journal from August 2022. The motion was seconded and carried.

Treasurer's Report

Current assets are a little over \$300,000. There are still some additional large projects to which funds are committed.

Mayor's Report

The Fire Marshall's inspection was passed on the second time around after compliance with a new requirement prohibiting the storage of combustible material under the stairs.

The proposed tiered fee structure for beach rental was presented for action. The revised fee structure, which would be retroactive to September 1, 2022, would be:

10-24 guests - \$100

25-50 guests - \$250

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Commissioner Secundy moved to adopt the proposed fee structure. The motion was seconded and carried.

The town currently has an operating budget, reserve funds, and American Rescue Plan (ARP) funds. Because some more costly projects have been undertaken recently funds have been

pulled from the reserve funds. A draft reserve funds report was provided to track where all the funds are going. Comm. Fuller inquired as to whether paving of driveway aprons, as anticipated by some citizens, would be added to the paving project funding. Comm. Brewington stated that he believed that the apron would constitute private property, but that he would look into that. Next steps are TBD.

To date the town has spent \$31,367 in legal fees for the Bruce Ave. litigation and the case is not over yet. A court date is set for October 17th. The hope is that once the trial is concluded the legal fees will end. The fee will come from the reserve funds, not the operating budget.

Money needs to be moved from the money market account and CD at CFG bank to PNC Bank in order to cover all of the upcoming expenses and to replenish the reserve funds.

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Commissioner Secundy moved to transfer money from CFG Bank to PNC Bank. The motion was seconded and carried.

The application for the \$7,500 design grant from the Dept. of Natural Resources for the Living Shoreline Project has been terminated because the project will not be moving forward. The application for the \$1M grant from the National Oceanic and Atmospheric Association (NOAA), which was submitted as a backup grant, has also been terminated due to a lack of consensus in the community.

Commissioners' Reports

Commissioner Secundy – No new applications to report.

Commissioner Fuller – No report.

Commissioner Brewington – The security firm completed the season last weekend. Unwanted beach activity seems to have abated and the commissioner stated that he feels they have done a good job. The two –year contract is ending and new proposal has been requested for next season.

Old Business

There was no old business.

New Business

There was no new business.

Citizens' Input

The meeting was again opened for citizens' input.

Set next meeting date and adjourn

The next meeting was set for 11 a.m. on Oct. 22, 2022

The meeting was adjourned at 11:35 a.m.

Respectfully submitted by Lisa Miller Scott, Town Manager