



TOWN OF HIGHLAND BEACH

(INCORPORATED 1922)

3243 WALNUT DRIVE

Highland Beach, Maryland 21403

Telephone (410) 268-2956

MAYOR

William H. Sanders III

TREASURER

Sheila Jeanne Murchison

COMMISSIONER

Eric Brewington

Michele Fuller

Sheila Jeanne Murchison

Benjamin Secundy

Board of Commissioners' Meeting

Date: February 25, 2023

Attendees: Mayor Sanders and Commissioners Brewington, Fuller, Murchison, and Secundy. The meeting was called to order at 11:02 a.m.

Citizens' Input

Comments were received from citizens.

Journal Review and Approval

A motion was made by Commissioner Secundy to approve the journal from January 2023. After being seconded the motion was carried.

Treasurer's Report

Commissioner Murchison gave the Treasurer's Report, stating that there is \$208,472.41 in checking and savings. The town is in good shape. Expenses have been few, but are expected to increase in the coming months.

Comm. Fuller asked why the net income on the February balance sheet was down \$10,000 from January. Commissioner Murchison said that she would review and get back to her. Comm. Fuller asked the mayor if there was written confirmation that the \$60,000 paid for the gazebo installation would be reimbursed and how reimbursements would be made moving forward. Mayor Sanders stated that he does have approval in writing and that he had been waiting for the state's pre-approval of the selected contractor before obligating those funds. The materials are currently being assembled and the next step will be to begin construction. There is no construction schedule yet.

Mayor's Report

A \$10,000 grant has been awarded by the County Executive, Stuart Pittman, to install solar panels on the pavilion once it is completed.

The HVAC inspection at the Town Hall was completed this week. There were no problems. The invoice for the continuation of the HVAC service contract is expected soon.

The generators at the Town Hall were also recently serviced and a battery had to be replaced in one of them. Both generators are now up and running.

During the Superbowl a resident ran into the Town Hall wishing well, damaging it and the pipe coming up from it. The wishing well has been replaced and the pipe has been repaired.

The mayor is waiting for an estimate for needed maintenance at the Town Hall. Maintenance items include power washing and repair to the right side of the porch.

Water quality on the beach is tested by the county every year between Memorial Day and Labor Day. Test results will be available in the "News" section of the town's website.

Comm. Murchison stated that it seems as if the motion light at the Town Hall is not working. Mayor Sanders said he would look into it and address as needed.

Comm. Fuller asked if there was an estimate for the work needed at the Town Hall. Mayor Sanders reiterated that he is currently waiting for the estimate.

Commissioners' Reports

Commissioner Brewington – Met with Heinsohn Piers regarding repair of the small pier. Part of the wall near the floating pier may have to be raised as well. Heinsohn Piers will provide diagrams and plans, which will then require government approval. The hope is that the work will be completed by the beginning of the season, but due to the approval process it may take longer.

Commissioner Secundy – No report

Commissioner Fuller – No report

Old Business

There was no old business.

New Business

There was no new business.

Citizens' Input

The meeting was again opened for citizens' input.

Set next meeting date and adjourn

The next meeting was set for 11 a.m. on March 25, 2023

The meeting was adjourned at 11:18 a.m.

Respectfully submitted by Lisa Miller Scott, Town Manager